

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**MONDAY, SEPTEMBER 16, 2024, 10:00 AM, REGULAR SESSION**  
**UPSHUR COUNTY COURTHOUSE, 150 E. JEFFERSON ST., GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Citizens comments.
3. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Appointment of Upshur County District Clerk; and, applications for use of Upshur County roads and rights-of-way and permit requests.
4. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
5. Discuss and take action to approve the Upshur County Clerk's Records Archive Plan.
6. Discuss and take action to approve County Holidays and Commissioner Court meeting dates for 2025.
7. Discuss and take action to approve the repair of the doors/door facings at the Upshur County Sub-courthouse (Gladewater) as well as the replacement of and addition of storm doors for the JP#3 and Constable entryways.
8. Discuss and take action to approve a Resolution (#2024-07) authorizing a County grant to Meals on Wheels Ministry.
9. Discuss and take action to approve the transfer of \$22,000 from Courthouse Contingency to Inmate Food.
10. Discuss and take action to approve an Interlocal Agreement for Mobile CAD access between the Upshur County Sheriff's Office and Emergency Services District (ESD #1).
11. Discuss and take action to approve the purchase of a desk chair for the Security Officer at the Courthouse with payment to be made from Courthouse Security Office Machines & Equipment (200-409-5400).
12. Discuss and take action establishing and/or modifying the purchase and servicing policies/procedure between the County and the IT Consultant Gilmer Computer Tech.
13. Discuss and take action to accept Gorman Oaks Rd. into the County Road Inventory (This road is West of Big Sandy and runs parallel with U. S. Hwy 80. This is the road Union Pacific Railroad has built to facilitate their passing track and railroad crossing closures.); to authorize the County Judge to execute the Special Warranty Deed accepting it on behalf of the County; and, to approve A Resolution Authorizing the Acceptance and Public Dedication of Road Rights-of-Way and Improvements (#2024-08) with a record vote.
14. Discuss and take action to replace the three (3) fuel tanks at Road & Bridge with two (2) new double wall fuel tanks that are in compliance with TCEQ requirements. This cost would be \$120,377.00 to be from R&B equipment line item 325-703-7003.
15. Discuss and take action to approve the Resolution (#2024-09) authorizing the filing of a Grant Application with the East Texas Council of Governments for a Regional Solid Waste Grants Program Grant for the County to host a tire pickup day for the citizens of Upshur County (not businesses) to dispose of their used tires that they have legally and properly.

FILED  
TERRI ROSS  
COUNTY CLERK  
2024 SEP 13 AM 8:36  
UPSHUR COUNTY, TX.  
BY \_\_\_\_\_  
DEPUTY

- 16. Discuss and take action to ratify the property tax increase reflected in the FY25 Budget which raises \$828,428 or 5.07% more from property taxes than last year's budget by record vote.
- 17. Discuss and take action to adopt the Fiscal Year 2025 Maintenance and Operations tax rate of \$0.499 for Upshur County by record vote.
- 18. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

*A, B, C, B, A*

- A   Section 551.071 (consultation with attorney(s));
- A   Section 551.072 (deliberation regarding real property);
- A   Section 551.0725 (deliberation and discussion of contracts being negotiated);
- Section 551.073 (deliberation about gifts and donations);
- D   Section 551.074 and 551.0745 (personnel matters);
- Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.
- B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.
- C. Consideration of contract to replace the three (3) fuel tanks at the County Road and Bridge Department.
- D. Consideration of the Information Technology consultant purchasing and services policy between the County and Gilmer Computer Tech.

19. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

20. Adjourn.

*Todd Tefteller*

*9-12-2024  
@ 4:45 P.M*

Todd Tefteller,  
Upshur County Judge