

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**WEDNESDAY, MAY 15, 2024, 10:00 AM, REGULAR SESSION**  
**UPSHUR COUNTY COURTHOUSE, 150 E. JEFFERSON ST., GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Citizens comments.
3. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Mailing Services Agreement between the Upshur County Tax Collector's Office and Peregrine Services; copy of invoices from various vendors providing services to Calthan Cattle Co. on the Upshur County School Land; and, applications for use of Upshur County roads and rights-of-way and permit requests.
4. Discuss and take action to approve a Proclamation declaring May as Mental Health Awareness Month in Upshur County.
5. Discuss and take action to approve updates for the Upshur County Employee Handbook relative to the County Human Resources, as recommended by Texas Association of Counties (TAC).
6. Discuss and take action on the disbursement of available school funds.
7. Discuss and take action to schedule the Special Setting Commissioners Court Budget Workshop for May 29, 2024 beginning at 9 a.m.
8. Discuss and take action to approve the Certification of Additional Income for Dedicated Fund 270 - S. O. State Forfeiture Fund.
9. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
10. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

\_\_\_\_\_ Section 551.071 (consultation with attorney(s));

**A, B** \_\_\_\_\_ Section 551.072 (deliberation regarding real property);

**A, B** \_\_\_\_\_ Section 551.0725 (deliberation and discussion of contracts being negotiated);



\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

**C** \_\_\_\_\_ Section 551.074 and 551.0745 (personnel matters);

\_\_\_\_\_ Section 551.076 (deliberation about security audits or security devices).

**TO WIT:**

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.
  - B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.
  - C. Consideration of Personnel Management at the Upshur County Road & Bridge Department.
11. The Court will re-convene into open session and take any action necessary as a result of Executive Session.
12. Adjourn.

  5-10-2024  
2 4:35 p.m.

Todd Tefteller,  
Upshur County Judge