

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**TUESDAY, AUGUST 15, 2023, 10:00 AM, REGULAR SESSION**  
**UPSUR COUNTY COURTHOUSE, 150 E. JEFFERSON ST., GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Interlocal Agreements between Upshur County and the cities of Ore City, East Mountain and Big Sandy for the Mobile CAD Access Program; Texas Commission on Law Enforcement Audit Report on Constable Pct. 1; and, applications for use of Upshur County roads and rights-of-way and permit requests.
3. Discuss and take action to approve the Contract with Debtbook for software to comply with GASB 87 and GASB 96 at a cost of \$8,000 for FY24, \$10,500 for FY25 and \$13,000 for FY26.
4. DISCUSSION ONLY: Making nominations to the Upshur County Appraisal District Board of Directors by the October 14 deadline.
5. Discuss and take action to approve the implementation of the Tyler Technologies Enterprise Corrections for the Sheriff's Office in conjunction with the implementation of the Court Management software previously approved by the Court.
6. Discuss and take action to approve essential vehicle repairs for the Sheriff's Office, in excess of the departmental budget for such repairs, be charged to Contingency account 100-409-4958.
7. Discuss and take action to terminate the burn ban, allow it to continue as it is presently issued or to extend the burn ban due to the continued need of the unincorporated areas of the County for protection from outdoor burning.
8. Discuss and take action to approve and accept for recording the Interlocal Agreement for Assessment and Collection of Taxes Between Upshur County and the Emergency Services District #2.
9. Discuss and take action to hire another mechanic for R&B and remodel the back bay to work on the Sheriff's vehicles.
10. Discuss and take action to add a new position for the Sheriff's department for a gasoline mechanic who has his own basic tools for the upkeep and repair of the Sheriff's vehicles.
11. Discuss and take action to provide the finances to modify the garage at R&B assigned to the Sheriff for a shop for the mechanic to work on the vehicles and safely store his tools and Sheriff's inventory and supplies.
12. Discuss and take action to approve the request of Commissioner Gene Dolfe to purchase a desk chair for his office, not to exceed \$300, with payment to be issued from Non-departmental Furniture and Fixtures.
13. Discuss and take action to approve Constable Pct. 1 request for \$800 to be moved from contingency fund 100-409-4955 to Constable Pct. 1 fuel allowance 100-551-3200.
14. Discuss and take action on the responsibilities of Terry Leavelle at R&B.
15. Discuss and take action to approve the continuation of the imposition of the optional motor vehicle fees of County Road and Bridge Fee and Child Safety Fee for the Calendar Year 2024.

16. Discuss and take action approve the FY 2024 PROPOSED tax rate BY RECORD VOTE. The Proposed Tax Rate is \$0.496 which is \$0.103 below the Current Tax Rate of \$0.599.
17. Discuss and possibly take action on the FY2024 Proposed Budget.
18. Discuss and take action to schedule the Public Hearing on the Proposed Budget for August 31, 2023.
19. Discuss and take action to scheduled the Public Hearing on the Tax Increase (any rate above the No-New Revenue rate) for September 15, 2023.
20. Discuss and take action designating the place where public notices will be posted and the place where foreclosure and tax sales of property will occur during the County XII Courthouse Renovation.
21. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
22. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as Indicated:

- A B C D Section 551.071 (consultation with attorney(s));  
E Section 551.072 (deliberation regarding real property);  
F Section 551.0725 (deliberation and discussion of contracts being negotiated);  
G Section 551.073 (deliberation about gifts and donations);  
H Section 551.074 and 551.0745 (personnel matters);  
I Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Deliberation regarding contracts for facilities which may be used during the Courthouse renovation.
  - B. Consider the purchase, exchange, lease, sale or value of real property 1) in connection with the relocation of County offices during Courthouse renovation or repairs and 2) in general for expansion purposes.
  - C. Consideration of contracts being negotiated in connection with the Round XII Courthouse Renovation.
  - D. Consideration of terms and condition of the proposed contract between Upshur County and J. C. Stoddard Const. Co. in reference to the recently awarded CMAC position.
  - E. Consider personnel matters (appointments, leaves, re-assignments, resignations, retirements, terminations, termination of temporary employee contracts, and contract extensions) including but not limited to, to wit:
    - i) Road & Bridge Department, Tax Assessor-Collector, the Upshur County Auditor, and the Upshur County Library.
    - ii) Any other personnel matters.
  - F. Consult with District Attorney Billy Byrd, about personnel and legal matters affecting Upshur County Departments, i.e. Road & Bridge and the Library.
23. The Court will re-convene into open session and take any action necessary as a result of Executive Session.
  24. Adjourn.

Todd Tefteller,  
Upshur County Judge

8-11-2023  
@ 4:59 P.M.