

**NOTICE OF MEETING**  
COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
WEDNESDAY, MAY 31, 2023, 10:00 AM, REGULAR SESSION  
3<sup>RD</sup> FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS

**AGENDA**

1. Invocation and Pledges.
2. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Certificate of Liability Insurance for Material Resources Inc.; Certificate of Liability Insurance for Ergon Asphalt & Emulsions, Inc.; Proposal from US Imaging to Scan Civil & Tax Records from Microfilm Off-Site for the Upshur County District Clerk; and, applications for use of Upshur County roads and rights-of-way and permit requests.
3. Discuss and take action to enter into an Annual Elevator Maintenance Contract with American Elevator Technologies.
4. Discuss and take action on disbursement of available school funds.
5. Discuss and take action to appoint two (2) members of the Board of Directors of the East Texas Housing Finance Corporation from Upshur County.
6. Open bids for Road and Bridge Culverts. Discuss and take necessary action.
7. Hear from the Road and Bridge Administrator concerning his annual road report for the remainder of the year. Discuss and take necessary action.
8. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
9. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

\_\_\_\_\_ Section 551.071 (consultation with attorney(s));

**B, A** \_\_\_\_\_ Section 551.072 (deliberation regarding real property);

**C** \_\_\_\_\_ Section 551.0725 (deliberation and discussion of contracts being negotiated);

\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

\_\_\_\_\_ Section 551.074 and 551.0745 (personnel matters);

\_\_\_\_\_ Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Deliberation regarding contracts for facilities which may be used during the Courthouse renovation.
  - B. Consider the damage caused to County roads by heavy equipment and mis-use by the public.
  - C. Consideration of contracts being negotiated for County IT Services.
10. The Court will re-convene into open session and take any action necessary as a result of Executive Session.
  11. Adjourn.



5-26-2023  
@ 3:55 P.M

Todd Tefteller,  
Upshur County Judge