

NOTICE OF MEETING
COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
MONDAY, JANUARY 31, 2022, 10:00 AM, REGULAR SESSION
3RD FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS

AGENDA

1. **Invocation and Pledges.**
2. **Consider and take action on approval of:**
 - A. **The minutes of previous meetings;**
 - B. **Payroll changes;**
 - C. **Payroll;**
 - D. **Budget amendments;**
 - E. **Accounts payable;**
 - F. **Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Racial Profiling Report for Upshur County Sheriff's Office; Racial Profiling Report for Constable Pct. 1; Asbestos Inspection Report (Tax Assessor Office); and, applications for use of Upshur County roads and rights-of-way and permit requests.**
3. **Discuss and take action to accept for recording the plat for Strub Subdivision, Big Sandy, TX.**
4. **Discuss and take action to approve request by Julie York for out of state travel to attend the 2022 Texas 4-H International Study trip, July 2-11, 2022.**
5. **Open bids for Road and Bridge fuel and materials. Discuss and take necessary action.**
6. **Open bids for Road and Bridge materials: Commercial Base. Discuss and take necessary action.**
7. **Discuss and take action to approve Road and Bridge purchasing four (4) new trucks at a maximum of \$49,999.00 each to be funded by the ARPA Grant. Purchases are required to be made from a vendor who has an active State contract.**

8. Discuss and take action to approve the transfer of the Commissioner's F150 truck to Road and Bridge.
9. Discuss and take action to approve contracting with a paint contractor to repair and paint the walls and baseboards at the Justice Center for an approximate cost of \$25,000 to \$35,000 to be funded by the ARPA Grant.
10. Discuss and take action to approve the purchase of hardware to convert the Courthouse/Tax Office/Justice Center alarm system to the new digital radio system, at a cost of \$1,555 to be paid from Courthouse Security funds.
11. Discuss and take action to approve payment of actual overtime to compensate employees who work in the capacity as a jailer to cover absences for COVID-19 for the period of 02/01/2022 to 04/30/2022 to be funded by the ARPA Grant.
12. Discuss and take action to approve a Temporary Full Time Tax Office Clerk for salary (\$13 per hour) plus benefits to be funded from the APRA Grant with said position to expire December 31, 2024.
13. Discuss and take action to approve and accept for recording the Internal Audit Report for the Upshur County District Clerk's Office.
14. Discuss and take action to approve the Upshur County Certification Pay Policy (effective 01/31/2022).
15. Adjourn.



1-27-2022
at 5:08 P.M.

Todd Tefteller,
Upshur County Judge