

**IN THE COUNTY COURT**  
**OF UPSHUR COUNTY, TEXAS**  
**MARCH 23, 2020**

**DIRECTIVE NO. 4**

FILED  
TERRI ROSS  
COUNTY CLERK  
2020 MAR 23 PM 2:59  
UPSHUR COUNTY, TX.  
BY T. Ross  
DEPUTY

IN RE:

LIMITED HOURS OF COUNTY OFFICES

**WHEREAS**, on March 17, 2020 Upshur County issued a Declaration of Local Disaster which Declaration of Local Disaster was continued indefinitely by order of the Commissioners Court dated March 23, 2020, pursuant to the provisions contained within Section 418 et. seq. of the Texas Government Code; and

**WHEREAS**, it is the opinion of the Upshur County Commissioners Court that the hours the county offices and departments should be opened to the public should be restricted in order to help prevent the spread of the COVID-19 virus; and

**WHEREAS**, upon unanimous vote of the Upshur County Commissioners Court dated March 23, 2020, it was so ordered by said Court for said action to be taken.

**IT IS, THEREFORE RESOLVED, ORDERED and DIRECTED** that all Upshur County offices, buildings, departments and facilities shall be open to the general public between the hours of 8:00 a.m. and 12:00 noon Monday through Friday only of each week, pending termination or cancellation of this Order by the Upshur County Judge, or by the Upshur County Commissioners Court in open session.

**EXCEPTIONS:**

1) Each Upshur County office, building, department, or facility shall remain operational to perform necessary governmental operations or functions; and

2) Each Upshur County office, building, department or facility may be required to modify its hours of operation by order of the Upshur County District Judge, Upshur County Judge or any particular county department head as to his or her office or department.

**DONE** and **ORDERED** this 23rd day of March, 2020 at 3  
o'clock P. .m.



Todd Tefteller  
Upshur County Judge

This document shall be filed with the Upshur County Clerk and published in all media outlets and posted on Upshur County's website.

